



JOB OPENING ANNOUNCEMENT

Job Title: Railroad Maintenance Technician

Department(s): Operations

Reports to: Maintenance Manager

Dear Applicant:

Thank you for taking an interest in joining the Ohio River Scenic Railway team. Our company is seeking to hire a qualified and experienced railroad maintenance technician. We operate a railroad-based entertainment and event venue located in Tell City, IN and are committed to becoming the area's preeminent tourism attraction.

The ideal candidate should have a minimum of two (2) years' experience working in a previous large machinery mechanic or railroad repairman position

We encourage all interested persons to apply. If you believe that you qualify for this position after reading the information below, please submit a resume, cover letter, and reference list via email to jobs@OhioRiverTrain.com

Sincerely,

Executive Team
Ohio River Scenic Railway



Ohio River Scenic Railway Job Description

Job Title: Railroad Maintenance Technician | **Department:** Maintenance
Reports to: Maintenance Manager | **FT/PT:** Part Time | **Pay:** Hourly

SUMMARY

The person in this position inspects, services, and maintains diesel locomotives and passenger cars in accordance with federal and company regulations, diagnoses diesel-engine malfunctions, and makes indicated repairs using hand tools, measuring instruments, and sometimes machine tools.

DUTIES & RESPONSIBILITIES

- Perform recurring inspections, servicing, and maintenance on diesel-electric locomotives, including but not limited to performing scheduled and preventative maintenance as determined by company policy; fueling, checking, and changing oil and liquid levels; changing filters for engine air, air compressor, fuel, and lube oil; replacing and maintaining engine components, traction motors, generators, air compressors, wheels, and truck components; and washing and cleaning locomotives as necessary
- Perform recurring inspections, servicing and maintenance on passenger rail cars, but not limited to performing scheduled and preventative maintenance as determined by company policy; checking, and changing oil and liquid levels; changing filters for HVAC systems, replacing and maintaining onboard system components, wheels, and truck components; and washing and cleaning cars as necessary
- Be responsible for following FRA regulations pertaining to locomotive and passenger car maintenance and inspection as well as railroad environmental requirements
- Troubleshoot and diagnose malfunctions in diesel engines, air equipment, HVAC systems, water systems, trucks, or other components; repair or replace as necessary
- Assist in the work process to maintain locomotive and passenger car periodic-maintenance schedule and advise Transportation when locomotives must be directed to the shop
- Assists in the maintenance of locomotive files to comply with FRA periodic-inspection rules and Ohio River Scenic Railway rules for record retention
- Carry out and assist with decisions concerning correct repair-and-maintenance practices for locomotives and passenger train cars
- Assist with other projects and perform other duties as assigned

SKILLS

In order to be successful in this role, a candidate must demonstrate competency in the following ways:



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- Interpersonal skills; ability to solve conflict; ability to balance team and individual responsibilities.
- Strong oral and written communication; ability to speak and write clearly and informatively.
- Ability to maintain professionalism and communicate with others in a tactful manner.
- Ability to respond well under pressure in high-stressed situations; accept responsibility for one's own actions.
- Ability to remain highly organized in complex scenarios and work environments.
- Consistent record of dependability and punctuality.
- Ability to work continuously for up to 12 hours per day while maintaining focus and a strong attention to detail for the entirety of each shift.
- Ability to build harmonious relationships with colleagues, supervisors, and passengers.
- Observe all safety and security procedures; determine appropriate action beyond guidelines; report potentially unsafe conditions; use equipment and materials properly.
- Respond calmly and decisively in emergency situations, with a keen attention to detail for post-incident reporting.
- Courteously command the attention and cooperation of train staff and passengers for safe, on-time, and orderly operations.
- Knowledge of the safe handling and disposal of hazardous and nonhazardous waste products
- Good skills in Microsoft Word and Excel
- Knowledge of FRA regulations pertaining to locomotives and passenger rail cars

WORK ENVIRONMENT

Employees will be regularly exposed to loud noise, heavy machinery with moving parts, dust, irritants, fumes, fuel odor, uneven ground, and other outdoor weather conditions. Employees will be required to wear personal protective equipment at all times when on duty. This includes safety glasses, reflective vests, safety boots, hearing protection and gloves.

PHYSICAL REQUIREMENTS

The following list represents the minimum physical requirements of Conductors and Engineers within our company. Reasonable accommodations may be provided to allow individuals with disabilities to perform the physical tasks listed below, if permissible under state, federal and other applicable laws and regulations.



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- Must be able to push, pull, lift and carry up to 25 pounds frequently; up to 50 pounds occasionally; and up to 90 pounds infrequently.
- Ability to talk and hear accurately in person, via the telephone, or via two-way radio.
- Ability to step on and off stationary railroad equipment safely and work and balance from ladders to perform tasks.
- Ability to walk the length of trains on uneven ground.

EDUCATION & EXPERIENCE

Minimum

- 21 years of age or older. Must have reliable transportation and the ability to drive to and from work as well as during the work shift.
- High School Diploma or GED required.
- At least 2 years of recent, verifiable experience performing maintenance and/or repairs on heavy machinery or railroad equipment.

Preferred

- 5+ years of verifiable experience working in the railroad industry.
- 5+ years of experience maintaining or repairing of locomotives' mechanical and electrical systems; railcar repair experience a plus.



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REFERENCES & MISCELLANEOUS

Interested applicants should submit three (3) professional references with their application. All applicants MUST be willing to submit to a criminal background check, pre-employment drug screening, and random drug testing as a condition of employment.

ACKNOWLEDGEMENTS

I understand and agree that it is my responsibility to read this description in its entirety. I also understand and agree that this job description is not designed to cover or contain a comprehensive listing of all duties, responsibilities, competencies, physical demands, or working conditions that are required of the employee for this job. Duties, responsibilities, competencies, physical demands, or working conditions may change at the discretion of Ohio River Scenic Railway at any time with or without notice. I also understand and agree that Ohio River Scenic Railway retains the right to eliminate the position or reassign me to another position and that my employment is at will and that Ohio River Scenic Railway may terminate the employment relationship at any time, with or without cause or notice.

Employee Name

Employee Signature

Date